



## Human Resources

SEND A COVER LETTER  
TOGETHER WITH A COMPLETED  
CITY APPLICATION/RESUME  
TO:

CITY OF TAKOMA PARK  
7500 Maple Avenue  
Takoma Park, MD 20912

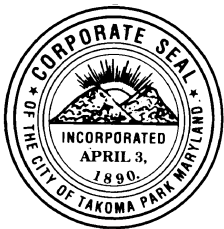
Phone: 301-891-7201  
Fax: 301-270-8794

[www.takomaparkmd.gov](http://www.takomaparkmd.gov)

*The City of Takoma Park is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, marital status, sexual orientation, military service or disability in employment or in the provision of services.*

*Reasonable accommodation provided upon request.*

*Applicants tentatively selected for this position will be required to submit to any required tests to screen for illegal drug and alcohol use prior to appointment. Application evaluation will involve interviews, written tests and/or other appropriate screening tools.*



# Employment Opportunities

## School Crossing Guard

GRADE - 21

**Hourly Range: \$12.77 - \$14.37**

*Depending on Qualifications*

**+ Excellent Benefits**

The City of Takoma Park is seeking a School Crossing Guard. Typical job duties include but are not limited to: controlling vehicular traffic at designated crossings to allow students to cross streets safely; controlling vehicular traffic at designated crossings to allow school buses safe entry and exit of school parking lots; encouraging students to observe and obey traffic regulations at school crossings; reporting any traffic or other hazard pertaining to the crossings as warranted.

### Minimum Qualifications:

High School Diploma or GED is desirable.

### SELECTION PROCESS:

**Phase 1:** Review of applications and resumes to determine the extent and relevancy of experience and training as it pertains to the School Crossing Guard class specification. Application evaluation may involve written tests and/or other appropriate screening tools.

**Phase 2:** Interview - Applicants will be interviewed by a team.

**Phase 3:** Employment Background Check - Employment background check will consist of reviewing past and current job performance; driving & criminal background check.

Applicant must score satisfactorily on all phases in order to qualify for the position.

*For a complete copy of the official class specification, please contact the Human Resources Department. Applicants who meet the requirements and qualifications for the job will be invited for interviews and other appropriate screening processes.*